



Rewarding Learning

Specification and Entry Codes

November 2021

**Certificate of Personal Effectiveness (CoPE)
Performance Skills
Preparation for Adult Life
Occupational Studies**

March 2022

**Entry Level Qualifications
Entry Level Occupational Studies**

June 2022

**Occupational Studies
Online Language Assessment (OLA)
Certificate of Personal Effectiveness**

**Performance Skills
Preparation for Adult Life**

For subject specific queries please refer to the specification and addendums

CONTENTS	Page
EDI Series Codes and Entry Periods	3
November Series	4-14
March Series	15 – 30
June Series	31 - 42

For subject specific queries please refer to the specification and addendums

The EDI Series Codes and Entry Periods are:

Examination	EDI Series Code	Entry Periods
Occupational Studies Certificate of Personal Effectiveness Performance Skills Preparation for Adult Life	} BA	1 September 2021 – 4 October 2021
Entry Level Qualifications Entry Level Occupational Studies	3A	11 October 2021 – 31 January 2022
Occupational Studies Online Language Assessment (OLA) Certificate of Personal Effectiveness Performance Skills Preparation for Adult Life	} 6A	18 November 2021 – 21 February 2022

Centres may submit entries once Basedata is posted on web.

For subject specific queries please refer to the specification and addendums

November 2021

**Certificate of Personal Effectiveness (CoPE)
Performance Skills
Preparation for Adult Life
Occupational Studies**

Results will be issued to candidates on Thursday 24 February 2022

For subject specific queries please refer to the specification and addendums

NB: All this information will be available as Basedata through the CCEA website: www.ccea.org.uk. Centres must download this data as certain essential parameters cannot be keyed into the C2k Exams module and FEMIS.

CERTIFICATE OF PERSONAL EFFECTIVENESS

Key: Not Available Available

Assessment Entry Code	Specification Title	BA November 2021
KKSE3	Certificate of Personal Effectiveness	

For subject specific queries please refer to the specification and addendums

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PERFORMANCE SKILLS LEVEL 1 CERTIFICATE

Assessment Unit Entry Code	Assessment Unit Title		BA November 2021
FF1P3	Working in the Performing Arts		
FF1P2	Develop performance skills		
FF2P1	*Rehearse and perform		
“Cash-in” Code	Units required		
F2815	For subject specific queries please refer to the specification and addendums		

PERFORMANCE SKILLS LEVEL 2 CERTIFICATE

Assessment Unit Entry Code	Assessment Unit Title		BA November 2021
FF2P3	Working in the Performing Arts Industry		
FF2P2	Develop technique for performance		
FF2P1	*Rehearse and perform		
“Cash-in” Code	Units required		
F6834	For subject specific queries please refer to the specification and addendums		

For subject specific queries please refer to the specification and addendums

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PREPARATION FOR ADULT LIFE LEVEL 1 AWARD

Key: Not Available Available

Assessment Unit Entry Code	Group	Assessment Unit Title		BA November 2021
FF1LA	Group A Citizenship	Diversity and Social Inclusion		
FF1LB		Democracy and Democratic Participation		
FF1LC		Human Rights and Social Responsibility		
FF1LD		Equality and Social Justice		
FF1LE	Group B Employability	Preparation for Work		
FF1LF		Business in the Community		
FF1LG		Effective Work Practice		
FF1LH		Globalisation and the Labour Market		
FF1LJ	Group C Personal & Social Development	Self-Development		
FF1LK		Roles and Responsibilities of Parents		
FF1LL		Healthy Relationships		
FF1LM		Maintaining Personal Health and Well-Being		
FF1LN		Effective Financial Management		
“Cash-in” Code	Units required			
FF1JA	For subject specific queries please refer to the specification and addendums			

For subject specific queries please refer to the specification and addendums

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PREPARATION FOR ADULT LIFE LEVEL 1 CERTIFICATE

Key: Not Available Available

Assessment Unit Entry Code	Assessment Unit Title		BA November 2021
FF1LA	Diversity and Social Inclusion		
FF1LB	Democracy and Democratic Participation		
FF1LC	Human Rights and Social Responsibility		
FF1LD	Equality and Social Justice		
FF1LE	Preparation for Work		
FF1LF	Business in the Community		
FF1LG	Effective Work Practice		
FF1LH	Globalisation and the Labour Market		
FF1LJ	Self-Development		
FF1LK	Roles and Responsibilities of Parents		
FF1LL	Healthy Relationships		
FF1LM	Maintaining Personal Health and Well-Being		
FF1LN	Effective Financial Management		
“Cash-in” Code	Units required		
FF1JC	For subject specific queries please refer to the specification and addendums		

For subject specific queries please refer to the specification and addendums

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PREPARATION FOR ADULT LIFE LEVEL 2 AWARD

Key: Not Available Available

Assessment Unit Entry Code	Group	Assessment Unit Title	Unit Mandatory or Optional	BA November 2021
FF2LA	Group A Citizenship	Diversity and Social Inclusion		
FF2LB		Democracy and Democratic Participation		
FF2LC		Human Rights and Social Responsibility		
FF2LD		Equality and Social Justice		
FF2LE	Group B Employability	Preparation for Work		
FF2LF		Business in the Community		
FF2LG		Effective Work Practice		
FF2LH		Globalisation and the Labour Market		
FF2LJ	Group C Personal & Social Development	Self-Development		
FF2LK		Roles and Responsibilities of Parents		
FF2LL		Healthy Relationships		
FF2LM		Maintaining Personal Health and Well-Being		
FF2LN		Effective Financial Management		
“Cash-in” Code	Units required			
FF2JA	For subject specific queries please refer to the specification and addendums			

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PREPARATION FOR ADULT LIFE LEVEL 2 CERTIFICATE

Key: Not Available Available

Assessment Unit Entry Code	Assessment Unit Title		BA November 2021
FF2LA	Diversity and Social Inclusion		
FF2LB	Democracy and Democratic Participation		
FF2LC	Human Rights and Social Responsibility		
FF2LD	Equality and Social Justice		
FF2LE	Preparation for Work		
FF2LF	Business in the Community		
FF2LG	Effective Work Practice		
FF2LH	Globalisation and the Labour Market		
FF2LJ	Self-Development		
FF2LK	Roles and Responsibilities of Parents		
FF2LL	Healthy Relationships		
FF2LM	Maintaining Personal Health and Well-Being		
FF2LN	Effective Financial Management		
“Cash-in” Code	Units required		
FF2JC	For subject specific queries please refer to the specification and addendums		

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OCCUPATIONAL STUDIES

Key:  **Not Available**  **Available**

Some titles appear in two subject areas to give greater flexibility, however a learner cannot choose to take the same unit twice in different qualifications. For example, it would be possible to choose *Bench Joinery* with *Digital Music* to achieve a qualification in Technology & Innovation; or *Bench Joinery* with *Plumbing* to achieve a qualification in Construction at Year 12.

The units marked with an asterisk (*) are available in more than one area. Learners can take more than one qualification in Occupational Studies, but they cannot choose the same unit to count towards more than one award.

Before entering candidates by EDI/Entry form, Administration Centres are required to register the units on-line which are being taught in-house and through link sites for both November and May assessment. Teaching Centres will have access to the on-line facility to check registrations, enabling them to contact Administration Centres and alert them of any amendments which need to be made prior to moderation.

Once actual entries have been submitted by **EDI/Entry form**, Administration Centres who have any units being taught at more than one Teaching Centre (split site) will need to migrate or link online those candidates individually to the second centre. Both Administration and Teaching Centres should have a member of staff responsible for registering/coordinating Occupational Studies candidates.

“Cash-in” Codes	Specification	BA November 2021
V4901	Business and Services	
V4902	Construction	
V4903	Design and Creativity	
V4904	Engineering and Engineering Services	
V4905	Environment and Society	
V4906	Technology and Innovation	

As with other qualifications, the administration centres may indicate that a learner has completed the relevant units for an award by using the appropriate ‘cash-in’ code. **The cash-in code should be included at the time of entry for the final unit.**

What are the Re sit rules?

- Once a learner has entered for a qualification (cash in) they cannot re-enter the same qualification, unless they were recorded as absent for both units within a qualification title.
- Learners who are absent for a unit **prior to cash in** may re-enter to complete the award.
- A learner who receives an award may not re-enter after cash in. If their mark is low due to illness or mitigating circumstances this would be dealt with through Special Consideration.
- Those learners who achieved a qualification based on a previous version of the Occupational Studies specification **cannot** take another qualification in the same occupational area.

For subject specific queries please refer to the specification and addendums

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OCCUPATIONAL STUDIES

Assessment Unit Entry Code	Specification Title	Assessment Unit Title	BA November 2021
VVYGA	Business and Services	Childcare: The Play Environment	
VVYGB		Communication within an Office or Business Environment	
VVYGC		Contemporary Cuisine*	
VVYGD		Creative Styling Using Blow Drying Techniques*	
VVYGE		Customer Services	
VVYGF		Facial Skin Care	
VVYGG		Logistic and Transport	
VVYGH		Manicure and Nail Art	
VVYGJ		Modern Office Procedures	
VVYGK		Modern Retailing	
VVYGL		Patisserie and Baking*	
VVYGM		Shampooing and Conditioning Treatments	
VVYGN		The Physical Care of Babies	
VVYGP		Using Office Technology	
VVYGQ		Vehicle Servicing and Valeting Operations*	
VVYFA		Construction	Bench Joinery*
VVYFB	Brick/Block Work		
VVYFC	Carpentry and Joinery*		
VVYFD	Hard Landscaping		
VVYFE	Painting and Decorating		
VVYFF	Plastering		
VVYFG	Plumbing*		
VVYFH	Tiling		
VVYHA	Design and Creativity	Contemporary Cuisine*	
VVYHB		Creating Hairstyling on Long Hair	
VVYHC		Creating Hair Styling Setting Techniques	
VVYHD		Creative Styling Using Blow Drying Techniques*	
VVYHE		Enterprise Crafts	
VVYHF		Graphic Design	
VVYHG		Interior Design	
VVYHH		Patisserie and Baking*	
VVYHJ		Specialised Crafts	
VVYHK		Textiles and Fashion Design	
VVYHL		Total Beauty	
VVYHM		Website Development	

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OCCUPATIONAL STUDIES

Assessment Unit Entry Code	Specification Title	Assessment Unit Title	BA November 2021
VVYMA	Engineering and Engineering Services	Basic Fast-Fit Operations	
VVYMB		Basic Vehicle Body Components and Fitting	
VVYMC		CAD – Computer Aided Design *	
VVYMD		Electrical Wiring Installation	
VVYME		Electronic Circuit Construction	
VVYMF		Maintenance of Land Based Machinery	
VVYMG		Manufacturing Techniques - Hand Fitting*	
VVYMH		Manufacturing Techniques - Sheet Metal*	
VVYMJ		Plumbing*	
VVYMK		Vehicle Servicing and Valeting Operations*	
VVYML		Vehicle Technician Operations	
VVYLA		Environment and Society	Animal Care
VVYLB	Horticulture: Caring for Plants and Flowers		
VVYLC	Horticulture: Growing Plants in a Sustainable Way		
VVYLD	Reminiscence with Individuals in a Care Environment		
VVYLE	Running a Leisure Event		
VVYLF	Sports Leadership		
VVYLG	Tour Guiding		
VVYLH	Working in a Care Environment		
VVYLJ	Working in Tourism		
VVYJA	Technology and Innovation	Bench Joinery*	
VVYJB		CAD – Computer Aided Design *	
VVYJC		Carpentry and Joinery*	
VVYJD		Digital Imaging	
VVYJE		Digital Music	
VVYJF		Manufacturing Techniques – Hand Fitting*	
VVYJG		Manufacturing Technique - Sheet Metal*	
VVYJH		Sound Production	
VVYJJ		TV and Film Production	

Occupational Studies Unit Table					
Business and Services V4901	Construction V4902	Design and Creativity V4903	Engineering and Engineering Services V4904	Environment and Society V4905	Technology and Innovation V4906
VVYGA Childcare: The Play Environment	VVYFA Bench Joinery*	VVYHA Contemporary Cuisine*	VVYMA Basic Fast-Fit Operations	VVYLA Animal Care	VVYJA Bench Joinery*
VVYGB Communication within an Office or Business Environment	VVYFB Brick/Block Work	VVYHB Creating Hairstyling on Long Hair	VVYMB Basic Vehicle Body Components and Fitting	VVYLB Horticulture: Caring for Plants and Flowers	VVYJB CAD – Computer Aided Design *
VVYGC Contemporary Cuisine*	VVYFC Carpentry and Joinery*	VVYHC Creating Hair Styling Setting Techniques	VVYMC CAD – Computer Aided Design *	VVYLC Horticulture: Growing Plants in a Sustainable Way	VVYJC Carpentry and Joinery*
VVYGD Creative Styling Using Blow Drying Techniques*	VVYFD Hard Landscaping	VVYHD Creative Styling Using Blow Drying Techniques*	VVYMD Electrical Wiring Installation	VVYLD Reminiscence with Individuals in a Care Environment	VVYJD Digital Imaging
VVYGE Customer Services	VVYFF Plastering	VVYHE Enterprise Crafts	VVYME Electronic Circuit Construction	VVYLE Running a Leisure Event	VVYJE Digital Music
VVYGF Facial Skin Care	VVYFG Plumbing*	VVYHF Graphic Design	VVYMF Maintenance of Land Based Machinery	VVYLF Sports Leadership	VVYJF Manufacturing Techniques – Hand Fitting*
VVYGG Logistic and Transport	VVYFH Tiling	VVYHG Interior Design	VVYMG Manufacturing Techniques – Hand Fitting*	VVYLG Tour Guiding	VVYJG Manufacturing Techniques – Sheet Metal*
VVYGH Manicure and Nail Art		VVYHH Patisserie and Baking*	VVYMH Manufacturing Techniques – Sheet Metal*	VVYLH Working in a Care Environment	VVYJH Sound Production
VVYGJ Modern Office Procedures		VVYHJ Specialised Crafts	VVYMJ Plumbing*	VVYLJ Working in Tourism	VVYJJ TV and Film Production
VVYGK Modern Retailing		VVYHK Textiles and Fashion Design	VVYMK Vehicle Servicing and Valeting Operations*		
VVYGL Patisserie and Baking*		VVYHL Total Beauty	VVYML Vehicle Technician Operations		
VVYGM Shampooing and Conditioning Treatments		VVYHM Website Development			
VVYGN The Physical Care of Babies					
VVYGP Using Office Technology					
VVYGQ Vehicle Servicing and Valeting Operations*					

For subject specific queries please refer to the specification and addendums

March 2022

**Entry Level Qualifications
Entry Level Occupational Studies**

Results will be issued to candidates on Thursday 23 June 2022

For subject specific queries please refer to the specification and addendums

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ENTRY LEVEL CERTIFICATE

Key:  **Not Available**  **Available**

Assessment Unit Entry Code	Assessment Unit Title			3A March 2022
EAD1	Art and Design	Unit 1: Two-Dimensional Studies – Conception		
EAD2		Unit 2: Two-Dimensional Studies – Development		
EAD3		Unit 3: Two-Dimensional Studies – Outcome		
EAD4		Unit 4: Three-Dimensional and/or Mixed Media Studies – Conception		
EAD5		Unit 5: Three-Dimensional and/or Mixed Media Studies – Development		
EAD6		Unit 6: Three-Dimensional and/or Mixed Media Studies – Outcome		
“Cash-in” Codes	Units required			
E1000	For subject specific queries please refer to the specification and addendums			

Assessment Unit Entry Code	Assessment Unit Title			3A March 2022
EEN1	English	Unit 1: English through the Media: Still Image		
EEN2		Unit 2: English through Poetry		
EEN3		Unit 3: English through Drama		
EEN4		Unit 4: English through the Media: Moving Image Genres		
EEN5		Unit 5: English through Prose		
EEN6		Unit 6: English through Experience		
“Cash-in” Codes	Units required			
E1015	For subject specific queries please refer to the specification and addendums			

For subject specific queries please refer to the specification and addendums

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ENTRY LEVEL CERTIFICATE

Key: Not Available Available

Assessment Unit Entry Code	Assessment Unit Title				3A March 2022
EGY1	Geography	Physical Geography	Unit 1: Changeable Weather		
EGY2			Unit 2: Earthquakes and Volcanoes		
EGY3		Physical Geography	Unit 3: Rivers and Flooding		
EGY4			Unit 4: Coasts		
EGY5		Human Geography	Unit 5: Development Issues		
EGY6			Unit 6: Managing Resources		
EGY7		Human Geography	Unit 7: Population		
EGY8			Unit 8: Settlement		
“Cash-in” Codes	Units required				
E1020	For subject specific queries please refer to the specification and addendums				

	Mandatory units	Optional units
	Learners must complete:	Learners must complete one unit from:
Physical Geography	Unit 1: Changeable Weather Unit 2: Earthquakes and Volcanoes	Unit 3: Rivers and Flooding Unit 4: Coasts
Human Geography	Unit 5: Development Issues Unit 6: Managing Resources	Unit 7: Population Unit 8: Settlement

For subject specific queries please refer to the specification and addendums

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ENTRY LEVEL CERTIFICATE

Key: Not Available Available

Assessment Unit Entry Code	Assessment Unit Title		3A March 2022
EHY1	History	Unit 1: A Society Outside Britain in the Past	
EHY2		Unit 2: History in the Media	
EHY3		Unit 3: A Significant Event of the Twentieth Century	
EHY4		Unit 4: Northern Ireland – A Historical Investigation of Local History	
EHY5		Unit 5: A British Society in the Past	
EHY6		Unit 6: People and Protest in the Past	
“Cash-in” Codes	Units required		
E1030	For subject specific queries please refer to the specification and addendums		

For subject specific queries please refer to the specification and addendums

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ENTRY LEVEL CERTIFICATE

Key: **Not Available** **Available**

Assessment Unit Entry Code	Assessment Unit Title			3A March 2022
EH01	Home Economics	Healthy Eating	Unit 1: Basic Food Preparation	
EH02			Unit 2: Safety and Hygiene in the Kitchen	
EH03			Unit 3: Using Cooking Equipment	
EH04			Unit 4: Food Safety and Storage	
EH05			Unit 5: Healthy Eating	
EH06			Unit 6: Following a Recipe	
EH07			Unit 7: Making a Simple Meal	
EH08			Unit 8: Planning or Preparing Food for a Special Occasion or Event	
EH09			Unit 9: Fast Food	
EH10			Unit 10: Foods Around the World	
EH11		Family Life	Unit 11: Learning through Play	
EH12			Unit 12: Child Development (0–5 years)	
EH13			Unit 13: Keeping a Young Child Safe	
EH14			Unit 14: Living in a Family	
EH15		Independent Living	Unit 15: Managing My Money	
EH16			Unit 16: What's on a Label?	
EH17			Unit 17: Shopping Options	
EH18			Unit 18: Reduce, Reuse, Recycle	
“Cash-in” Codes	Units required			
E1090	For subject specific queries please refer to the specification and addendums			

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ENTRY LEVEL CERTIFICATE

Key: Not Available Available

Assessment Unit Entry Code	Assessment Unit Title			3A March 2022
EFL1	Learning for Life and Work	Local and Global Citizenship	Unit 1: Learning to Live Together	
EFL2			Unit 2: My Rights and Being Responsible	
EFL3		Personal Development	Unit 3: Developing My Self-Management Skills	
EFL4			Unit 4: Getting to Know Myself	
EFL5			Unit 5: Travelling in My Community	
EFL6		Employability	Unit 6: Workplace Learning	
EFL7			Unit 7: Applying for Jobs and Courses	
EFL8			Unit 8: Planning My Business	
EFL9			Unit 9: Making My Business Work	
“Cash-in” Codes	Units required			
E1040	For subject specific queries please refer to the specification and addendums			

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ENTRY LEVEL LIFE SKILLS

Key:  **Not Available**  **Available**

Assessment Unit Entry Code	Assessment	Assessment Unit Title	Shared Unit	Shared Subject		3A March 2022
EL01	Life Skills & Extended Life Skills	Unit 1: Home Management	No			
EL02		Unit 2: Using Shopping Facilities	No			
EH01		Unit 3: Basic Food Preparation	Yes	Home Economics		
EH15		Unit 4: Managing My Money	Yes	Home Economics		
EFL5		Unit 5: Travelling in My Community	Yes	Learning for Life & Work		
EL06		Unit 6: Representing Myself	No			
EPE1		Unit 7: Healthy Active Lifestyle	Yes	Physical Education		
EFL3		Unit 8: Developing My Self-Management Skills	Yes	Learning for Life & Work		
EL09		Unit 9: Relationships and Sexuality	No			
EL10		Unit 10: Looking After My Mental Health	No			
EL11		Unit 11: Personal Safety	No			
EL12		Unit 12: Participating in a Community Project	No			
EL13		Unit 13: Developing Communication Skills	No			
EEN6		Unit 14: English through Experience	Yes	English		
EL15		Unit 15: Digital Skills for Everyday Life	No			

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ENTRY LEVEL LIFE SKILLS

Key: **Not Available** **Available**

Assessment Unit Entry Code	Assessment	Assessment Unit Title	Shared Unit	Shared Subject		3A March 2022
EL16	Life Skills & Extended Life Skills	Unit 16: Using Social Media Safely	No			
EMS1		Unit 17: Working with Whole Numbers	Yes	Mathematics		
EMS2		Unit 18: Working with Time and Measures	Yes	Mathematics		
EMS3		Unit 19: Using Money	Yes	Mathematics		
EFL7		Unit 20: Applying for Jobs and Courses	Yes	Learning for Life & Work		
EL21		Unit 21: Appropriate Behaviour and Practices at Work	No			
EFL6		Unit 22: Workplace Learning	Yes	Learning for Life & Work		
EL23		Unit 23: Working on a Creative Group Project	No			
EL24		Unit 24: Performing Arts	No			
EPE3		Unit 25: Leisure for Pleasure	Yes	Physical Education		
EPE5		Unit 26: Adventurous Activities	Yes	Physical Education		
EPE9		Unit 27: Water Based Activities	Yes	Physical Education		
“Cash-in” Codes			Units required			
E2055	Life Skills	For subject specific queries please refer to the specification and addendums				
E2060	Extended Life Skills					

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ENTRY LEVEL CERTIFICATE

Key:  **Not Available**  **Available**

Assessment Unit Entry Code	Assessment Unit Title			3A March 2022
EMS1	Mathematics	Unit 1: Working with Whole Numbers		
EMS2		Unit 2: Working with Time and Measures		
EMS3		Unit 3: Using Money		
EMS4		Unit 4: Working with Shape		
EMS5		Unit 5: Working with Position and Space		
EMS6		Unit 6: Data Handling		
“Cash-in” Codes	Units required			
E1050	For subject specific queries please refer to the specification and addendums			

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ENTRY LEVEL CERTIFICATE

Key:  **Not Available** 

Assessment Unit Entry Code	Assessment Unit Title		3A March 2022
EPE1	Physical Education	Unit 1: Healthy, Active Lifestyle	
EPE2		Unit 2: Creative Activities	
EPE3		Unit 3: Leisure for Pleasure	
EPE4		Unit 4: Net Games and Wall Games	
EPE5		Unit 5: Adventurous Activities	
EPE6		Unit 6: Striking Games	
EPE7		Unit 7: Invasion Games	
EPE8		Unit 8: Fitness and Athletic Activities	
EPE9		Unit 9: Water Based Activities	
“Cash-in” Codes	Units required		
E1060	For subject specific queries please refer to the specification and addendums		

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ENTRY LEVEL CERTIFICATE

Key: Not Available Available

Assessment Unit Entry Code	Assessment Unit Title			3A March 2022
ER01	Religious Studies	Unit 1: The Parables of Jesus		
ER02		Unit 2: The Easter Story		
ER03		Unit 3: Places of Worship		
ER04		Unit 4: Religious Festivals		
ER05		Unit 5: Christian Sacraments or Ordinances		
ER06		Unit 6: Famous Followers of Religion		
ER07		Unit 7: Religious Charities		
ER08		Unit 8: Addiction		
ER09		Unit 9: Christian Marriage		
ER10		Unit 10: Issues of Life and Death		
“Cash-in” Codes	Units required			
E1070	For subject specific queries please refer to the specification and addendums			

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ENTRY LEVEL CERTIFICATE

Key: Not Available Available

Assessment Unit Entry Code	Assessment Unit Title		3A March 2022
ESC1	Science	Unit 1: Human Biology and Keeping Healthy	
ESC2		Unit 2: Plants and Ecology	
ESC3		Unit 3: Chemical Products and Working Safely	
ESC4		Unit 4: Materials and Recycling	
ESC5		Unit 5: Electricity and Renewable Energy	
ESC6		Unit 6: Light and Sound	
ESC7		Unit 7: Space Science	
“Cash-in” Codes	Units required		
E1080	For subject specific queries please refer to the specification and addendums		

For subject specific queries please refer to the specification and addendums

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ENTRY LEVEL OCCUPATIONAL STUDIES CERTIFICATE

Key: **Not Available** **Available**

Assessment Unit Entry Code	Assessment	Unit Title	3A March 2022	
ES01	Occupational Studies & Extended Occupational Studies	Bench Joinery	Unit 1: Making a Pot Stand	
ES02			Unit 2: Making a Shelving Unit	
ES03			Unit 3: Making a Storage Unit	
ES04		Catering	Unit 4: Baking Skills	
ES05			Unit 5: Contemporary Cuisine	
ES06			Unit 6: Cake Decorating	
ES07		Construction	Unit 7: Brick Work	
ES08			Unit 8: Painting & Decorating	
ES09			Unit 9: Plumbing	
ES10		Creative Crafts	Unit 10: Card Making	
ES11			Unit 11: Making a gift	
ES12			Unit 12: Making a decoration	
ES13		Drama	Unit 13: Developing a character	
ES14			Unit 14: Group Performance	
ES15			Unit 15: Stage Management	
ES16		Digital Imaging	Unit 16: Using a Camera	
ES17			Unit 17: Import photos to a PC/MAC	
ES18			Unit 18: Photo editing	

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ENTRY LEVEL OCCUPATIONAL STUDIES CERTIFICATE

Key: **Not Available** **Available**

Assessment Unit Entry Code	Assessment	Unit Title	3A March 2022	
ES19	Occupational Studies & Extended Occupational Studies	Haircare	Unit 19: Blow-drying Hair	
ES20			Unit 20: Setting Hair	
ES21			Unit 21: Customer care for Hair & Beauty	
ES22		Horticulture	Unit 22: Growing food from seeds	
ES23			Unit 23: Growing bulbs for gifts	
ES24			Unit 24: Hanging baskets and containers	
ES25		Hospitality	Unit 25: Customer Service for Hospitality	
ES26			Unit 26: Planning: Food and Drink Service	
ES27			Unit 27: Practical: Food and Drink Service	
ES28		ICT	Unit 28: Electronic communication	
ES29			Unit 29: Using the Web	
ES30			Unit 30: Computer Safety	
ES31		Looking after Children	Unit 31: Keeping children safe	
ES32			Unit 32: Keeping children healthy	
ES33			Unit 33: Healthy eating for children	

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ENTRY LEVEL OCCUPATIONAL STUDIES CERTIFICATE

Key: **Not Available** **Available**

Assessment Unit Entry Code	Assessment	Unit Title	3A March 2022	
ES34	Occupational Studies & Extended Occupational Studies	Music	Unit 34: Organising an event (Music or other)	
ES35			Unit 35: Creating and producing music using production software	
ES36			Unit 36: Composing and performing a piece of music as a group	
ES37		Office Procedures	Unit 37: Office Equipment	
ES38			Unit 38: Word Processing	
ES39			Unit 39: Using Spreadsheets	
ES40		Technology & Design	Unit 40: Model making	
ES41			Unit 41: Manufacturing a Product	
ES42			Unit 42: Designing a Product	
ES43		Total Beauty	Unit 43: Skincare	
ES44			Unit 44: Nail Art	
ES45			Unit 45: Washing and Conditioning Hair	
ES46		Vehicle	Unit 46: Vehicle servicing	
ES47			Unit 47: Valeting	
ES48			Unit 48: Basic Fast fit	

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ENTRY LEVEL OCCUPATIONAL STUDIES CERTIFICATE

Key: Not Available Available

ES49	Occupational Studies & Extended Occupational Studies	Working with Children	Unit 49: The play environment		
ES50			Unit 50: Making a game for children		
ES51			Unit 51: Playing a game with children		
“Cash-in” Codes	<input type="checkbox"/>	Units required			
E2015	Occupational Studies	For subject specific queries please refer to the specification and addendums			
E2021	Extended Occupational Studies				

For subject specific queries please refer to the specification and addendums

June 2022

**Occupational Studies
Online Language Assessment (OLA)
Certificate of Personal Effectiveness**

**Performance Skills
Preparation for Adult Life**

Results will be issued to candidates on 25 August 2022

For subject specific queries please refer to the specification and addendums

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CERTIFICATE OF PERSONAL EFFECTIVENESS

Key: Not Available Available

Assessment Entry Code	Specification Title	6A June 2022
KKSE3	Certificate of Personal Effectiveness	

For subject specific queries please refer to the specification and addendums

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PERFORMANCE SKILLS LEVEL 1 CERTIFICATE

Assessment Unit Entry Code	Assessment Unit Title		6A June 2022
FF1P3	Working in the Performing Arts		
FF1P2	Develop performance skills		
FF2P1	*Rehearse and perform		
“Cash-in” Code	Units required		
F2815	For subject specific queries please refer to the specification and addendums		

PERFORMANCE SKILLS LEVEL 2 CERTIFICATE

Assessment Unit Entry Code	Assessment Unit Title		6A June 2022
FF2P3	Working in the Performing Arts Industry		
FF2P2	Develop technique for performance		
FF2P1	*Rehearse and perform		
“Cash-in” Code	Units required		
F6834	For subject specific queries please refer to the specification and addendums		

For subject specific queries please refer to the specification and addendums

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PREPARATION FOR ADULT LIFE LEVEL 1 AWARD

Key: Not Available Available

Assessment Unit Entry Code	Group	Assessment Unit Title		6A June 2022
FF1LA	Group A Citizenship	Diversity and Social Inclusion		
FF1LB		Democracy and Democratic Participation		
FF1LC		Human Rights and Social Responsibility		
FF1LD		Equality and Social Justice		
FF1LE	Group B Employability	Preparation for Work		
FF1LF		Business in the Community		
FF1LG		Effective Work Practice		
FF1LH		Globalisation and the Labour Market		
FF1LJ	Group C Personal & Social Development	Self-Development		
FF1LK		Roles and Responsibilities of Parents		
FF1LL		Healthy Relationships		
FF1LM		Maintaining Personal Health and Well-Being		
FF1LN		Effective Financial Management		
“Cash-in” Code	Units required			
FF1JA	For subject specific queries please refer to the specification and addendums			

For subject specific queries please refer to the specification and addendums

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PREPARATION FOR ADULT LIFE LEVEL 1 CERTIFICATE

Key: Not Available Available

Assessment Unit Entry Code	Assessment Unit Title		6A June 2022
FF1LA	Diversity and Social Inclusion		
FF1LB	Democracy and Democratic Participation		
FF1LC	Human Rights and Social Responsibility		
FF1LD	Equality and Social Justice		
FF1LE	Preparation for Work		
FF1LF	Business in the Community		
FF1LG	Effective Work Practice		
FF1LH	Globalisation and the Labour Market		
FF1LJ	Self-Development		
FF1LK	Roles and Responsibilities of Parents		
FF1LL	Healthy Relationships		
FF1LM	Maintaining Personal Health and Well-Being		
FF1LN	Effective Financial Management		
“Cash-in” Code	Units required		
FF1JC	For subject specific queries please refer to the specification and addendums		

For subject specific queries please refer to the specification and addendums

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PREPARATION FOR ADULT LIFE LEVEL 2 AWARD

Key: Not Available Available

Assessment Unit Entry Code	Group	Assessment Unit Title		6A June 2022
FF2LA	Group A Citizenship	Diversity and Social Inclusion		
FF2LB		Democracy and Democratic Participation		
FF2LC		Human Rights and Social Responsibility		
FF2LD		Equality and Social Justice		
FF2LE	Group B Employability	Preparation for Work		
FF2LF		Business in the Community		
FF2LG		Effective Work Practice		
FF2LH		Globalisation and the Labour Market		
FF2LJ	Group C Personal & Social Development	Self-Development		
FF2LK		Roles and Responsibilities of Parents		
FF2LL		Healthy Relationships		
FF2LM		Maintaining Personal Health and Well-Being		
FF2LN		Effective Financial Management		
“Cash-in” Code	Units required			
FF2JA	For subject specific queries please refer to the specification and addendums			

For subject specific queries please refer to the specification and addendums

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PREPARATION FOR ADULT LIFE LEVEL 2 CERTIFICATE

Key: Not Available Available

Assessment Unit Entry Code	Assessment Unit Title		6A June 2022
FF2LA	Diversity and Social Inclusion		
FF2LB	Democracy and Democratic Participation		
FF2LC	Human Rights and Social Responsibility		
FF2LD	Equality and Social Justice		
FF2LE	Preparation for Work		
FF2LF	Business in the Community		
FF2LG	Effective Work Practice		
FF2LH	Globalisation and the Labour Market		
FF2LJ	Self-Development		
FF2LK	Roles and Responsibilities of Parents		
FF2LL	Healthy Relationships		
FF2LM	Maintaining Personal Health and Well-Being		
FF2LN	Effective Financial Management		
“Cash-in” Code	Units required		
FF2JC	For subject specific queries please refer to the specification and addendums		

For subject specific queries please refer to the specification and addendums

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OCCUPATIONAL STUDIES

Key:  **Not Available**  **Available**

Some titles appear in two subject areas to give greater flexibility, however a learner cannot choose to take the same unit twice in different qualifications. For example, it would be possible to choose *Bench Joinery* with *Digital Music* to achieve a qualification in Technology & Innovation; or *Bench Joinery* with *Plumbing* to achieve a qualification in Construction at Year 12.

The units marked with an asterisk (*) are available in more than one area. Learners can take more than one qualification in Occupational Studies, but they cannot choose the same unit to count towards more than one award.

Before entering candidates by EDI/Entry form, Administration Centres are required to register the units on-line which are being taught in-house and through link sites for both November and May assessment. Teaching Centres will have access to the on-line facility to check registrations, enabling them to contact Administration Centres and alert them of any amendments which need to be made prior to moderation.

Once actual entries have been submitted by **EDI/Entry form**, Administration Centres who have any units being taught at more than one Teaching Centre (split site) will need to migrate or link online those candidates individually to the second centre. Both Administration and Teaching Centres should have a member of staff responsible for registering/coordinating Occupational Studies candidates.

“Cash-in” Codes	Specification	6A June 2022
V4901	Business and Services	
V4902	Construction	
V4903	Design and Creativity	
V4904	Engineering and Engineering Services	
V4905	Environment and Society	
V4906	Technology and Innovation	

As with other qualifications, the administration centres may indicate that a learner has completed the relevant units for an award by using the appropriate ‘cash-in’ code. **The cash-in code should be included at the time of entry for the final unit.**

What are the Re sit rules?

- Once a learner has entered for a qualification (cash in) they cannot re-enter the same qualification, unless they were recorded as absent for both units within a qualification title.
- Learners who are absent for a unit **prior to cash in** may re-enter to complete the award.
- A learner who receives an award may not re-enter after cash in. If their mark is low due to illness or mitigating circumstances this would be dealt with through Special Consideration.
- Those learners who achieved a qualification based on a previous version of the Occupational Studies specification **cannot** take another qualification in the same occupational area.

For subject specific queries please refer to the specification and addendums

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OCCUPATIONAL STUDIES

Assessment Unit Entry Code	Specification Title	Assessment Unit Title	6A June 2022
VVYGA	Business and Services	Childcare: The Play Environment	
VVYGB		Communication within an Office or Business Environment	
VVYGC		Contemporary Cuisine*	
VVYGD		Creative Styling Using Blow Drying Techniques*	
VVYGE		Customer Services	
VVYGF		Facial Skin Care	
VVYGG		Logistic and Transport	
VVYGH		Manicure and Nail Art	
VVYGJ		Modern Office Procedures	
VVYGK		Modern Retailing	
VVYGL		Patisserie and Baking*	
VVYGM		Shampooing and Conditioning Treatments	
VVYGN		The Physical Care of Babies	
VVYGP		Using Office Technology	
VVYGQ		Vehicle Servicing and Valeting Operations*	
VVYFA		Construction	Bench Joinery*
VVYFB	Brick/Block Work		
VVYFC	Carpentry and Joinery*		
VVYFD	Hard Landscaping		
VVYFE	Painting and Decorating		
VVYFF	Plastering		
VVYFG	Plumbing*		
VVYFH	Tiling		
VVYHA	Design and Creativity	Contemporary Cuisine*	
VVYHB		Creating Hairstyling on Long Hair	
VVYHC		Creating Hair Styling Setting Techniques	
VVYHD		Creative Styling Using Blow Drying Techniques*	
VVYHE		Enterprise Crafts	
VVYHF		Graphic Design	
VVYHG		Interior Design	
VVYHH		Patisserie and Baking*	
VVYHJ		Specialised Crafts	
VVYHK		Textiles and Fashion Design	
VVYHL		Total Beauty	
VVYHM		Website Development	

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OCCUPATIONAL STUDIES

Assessment Unit Entry Code	Specification Title	Assessment Unit Title	6A June 2022
VVYMA	Engineering and Engineering Services	Basic Fast-Fit Operations	
VVYMB		Basic Vehicle Body Components and Fitting	
VVYMC		CAD – Computer Aided Design *	
VVYMD		Electrical Wiring Installation	
VVYME		Electronic Circuit Construction	
VVYMF		Maintenance of Land Based Machinery	
VVYMG		Manufacturing Techniques - Hand Fitting*	
VVYMH		Manufacturing Techniques - Sheet Metal*	
VVYMJ		Plumbing*	
VVYMK		Vehicle Servicing and Valeting Operations*	
VVYML		Vehicle Technician Operations	
VVYLA		Environment and Society	Animal Care
VVYLB	Horticulture: Caring for Plants and Flowers		
VVYLC	Horticulture: Growing Plants in a Sustainable Way		
VVYLD	Reminiscence with Individuals in a Care Environment		
VVYLE	Running a Leisure Event		
VVYLF	Sports Leadership		
VVYLG	Tour Guiding		
VVYLH	Working in a Care Environment		
VVYLJ	Working in Tourism		
VVYJA	Technology and Innovation		Bench Joinery*
VVYJB		CAD – Computer Aided Design *	
VVYJC		Carpentry and Joinery*	
VVYJD		Digital Imaging	
VVYJE		Digital Music	
VVYJF		Manufacturing Techniques – Hand Fitting*	
VVYJG		Manufacturing Technique - Sheet Metal*	
VVYJH		Sound Production	
VVYJJ		TV and Film Production	

Occupational Studies Unit Table					
Business and Services V4901	Construction V4902	Design and Creativity V4903	Engineering and Engineering Services V4904	Environment and Society V4905	Technology and Innovation V4906
VVYGA Childcare: The Play Environment	VVYFA Bench Joinery*	VVYHA Contemporary Cuisine*	VVYMA Basic Fast-Fit Operations	VVYLA Animal Care	VVYJA Bench Joinery*
VVYGB Communication within an Office or Business Environment	VVYFB Brick/Block Work	VVYHB Creating Hairstyling on Long Hair	VVYMB Basic Vehicle Body Components and Fitting	VVYLB Horticulture: Caring for Plants and Flowers	VVYJB CAD – Computer Aided Design *
VVYGC Contemporary Cuisine*	VVYFC Carpentry and Joinery*	VVYHC Creating Hair Styling Setting Techniques	VVYMC CAD – Computer Aided Design *	VVYLC Horticulture: Growing Plants in a Sustainable Way	VVYJC Carpentry and Joinery*
VVYGD Creative Styling Using Blow Drying Techniques*	VVYFE Painting and Decorating	VVYHD Creative Styling Using Blow Drying Techniques*	VVYMD Electrical Wiring Installation	VVYLD Reminiscence with Individuals in a Care Environment	VVYJD Digital Imaging
VVYGE Customer Services	VVYFF Plastering	VVYHE Enterprise Crafts	VVYME Electronic Circuit Construction	VVYLE Running a Leisure Event	VVYJE Digital Music
VVYGF Facial Skin Care	VVYFG Plumbing*	VVYHF Graphic Design	VVYMF Maintenance of Land Based Machinery	VVYLF Sports Leadership	VVYJF Manufacturing Techniques – Hand Fitting*
VVYGG Logistic and Transport	VVYFH Tiling	VVYHG Interior Design	VVYMG Manufacturing Techniques – Hand Fitting*	VVYLG Tour Guiding	VVYJG Manufacturing Techniques – Sheet Metal*
VVYGH Manicure and Nail Art		VVYHH Patisserie and Baking*	VVYMH Manufacturing Techniques – Sheet Metal*	VVYLH Working in a Care Environment	VVYJH Sound Production
VVYGJ Modern Office Procedures		VVYHJ Specialised Crafts	VVYMJ Plumbing*	VVYLJ Working in Tourism	VVYJJ TV and Film Production
VVYGK Modern Retailing		VVYHK Textiles and Fashion Design	VVYMK Vehicle Servicing and Valeting Operations*		
VVYGL Patisserie and Baking*		VVYHL Total Beauty	VVYML Vehicle Technician Operations		
VVYGM Shampooing and Conditioning Treatments		VVYHM Website Development			
VVYGN The Physical Care of Babies					
VVYGP Using Office Technology					
VVYGQ Vehicle Servicing and Valeting Operations*					

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ONLINE LANGUAGE ASSESSMENT (OLA)

Key: Not Available Available

Option P: Paper Assessment

Specification Title	Assessment Unit Entry Code	Option Code	Level	6A June 2022
French	LLFHB	P	Entry Level 2	
	LLFHC	P	Entry Level 3	
	LLFH1	P	Level 1	
	LLFH2	P	Level 2	
German	LLGNB	P	Entry Level 2	
	LLGNC	P	Entry Level 3	
	LLGN1	P	Level 1	
	LLGN2	P	Level 2	
Irish	LLIHB	P	Entry Level 2	
	LLIHC	P	Entry Level 3	
	LLIH1	P	Level 1	
	LLIH2	P	Level 2	
Spanish	LLSHB	P	Entry Level 2	
	LLSHC	P	Entry Level 3	
	LLSH1	P	Level 1	
	LLSH2	P	Level 2	