

# GCE Professional Business Studies Specification Addendum

## Exceptional Assessment Adaptations (for 2021–2022)

**This addendum should be used in conjunction with the current specification**

The table below shows the units available for Summer 2022 cash in and details where applicable:

- the unit eligible for omission; or
- any adaptations that have been made to internally assessed tasks for 2021–2022; and
- any adaptations that have been made due to public health restrictions

**Please note: This applies only to candidates entering in Summer 2022**

Content	Assessment	Weightings	Assessment Adaptations 2021–2022
<b>Unit AS 1: Introduction to Professional Business Services</b>	External written examination  1 hour 30 mins (80 marks)	30% of AS  12% of A level	This unit will be eligible for omission for candidates cashing in for the AS qualification level grade in Summer 2022.  This unit will still be available for any candidates wishing to be assessed in all units.
<b>Unit AS 2: Human Resource Services</b>	Internal assessment Portfolio based on a pre-release case study (100 marks)	40% of AS  16% of A level	No changes
<b>Unit AS 3: Financial Decision Making</b>	External written examination  1 hour 30 mins (80 marks)	30% of AS  12% of A level	No changes
<b>Unit A2 1: Technology in Business</b>	External written examination  2 hours (90 marks)	18% of A level	No changes

Content	Assessment	Weightings	Assessment Adaptations 2021–2022
<b>Unit A2 2: Leadership and Management</b>	External written examination  2 hours (90 marks)	18% of A level	This unit will be eligible for omission for candidates cashing in for the qualification A level grade in Summer 2022.  This unit will still be available for any candidates wishing to be assessed in all units.
<b>Unit A2 3: Project Management Skills and Processes</b>	Internal assessment  Portfolio of evidence for a projectmanagement task (120 marks)	24% of A level	No changes

### 1. AS Summer 2022

For those students who are due to cash in for the AS qualification in Summer 2022, should they choose to sit all three units, they will receive the higher of either:

- the grade awarded on the basis of the outcome of the required units specified by CCEA; or
- the grade awarded on the basis of the outcome of the full set of units for that qualification.

In both cases the full specification content should still be delivered.

### 2. A2 Summer 2022

For those students who are due to cash in the full A Level qualification in Summer 2022 should they choose to sit all three units, they will receive the higher of either:

- the grade awarded on the basis of the outcome of the required units specified by CCEA; or
- the grade awarded on the basis of the outcome of the full set of units for that qualification.

In both cases the full specification content should still be delivered.

### 3. AS (2021) contribution to GCE Qualification (2022)

For candidates who started their course in September 2020 and hope to achieve a GCE qualification level grade in Summer 2022, they will be awarded a grade based on their performance in their A2 units only.

### 4. Teaching Order

For candidates commencing their AS or A2 course in September 2021, it is recommended that, as far as possible, the units are delivered in numerical order in case of any further disruption to the academic year.