

GCSE Drama

(Component 1 - G9261)

(Component 2 - G9262)

eCandidate Record Sheet (eCRS)

Summer 2019

What is eCRS?



eCRS is an online application used to provide marks/comments and other required information to CCEA as part of the moderation process.

Removes the need to complete hardcopy:

- candidate record sheets;
- OMR TAC1 form;
- TAC2 form (Internal Standardisation information/confirmation).

Provides the facility to:

- record candidates' marks with automatic totalling;
- link teacher reference codes (e.g. teacher initials) with candidates;
- confirm internal standardisation has been carried out;
- confirm centre authentication of controlled assessment/coursework;
- capture signed confirmation from teachers and candidates to authenticate work;
- validate submissions.

Using eCRS for GCSE Drama components in Summer 2019

(Component 1 - G9261) – product type moderation

- Work of sampled candidates collected at centres **from 8.30 am on 1 May 2019.**
- Centres will use the eCRS application to submit the completed candidate record sheets, confirm Internal Standardisation and candidates/teacher authentication.
- Deadline for submitting eCRS is **1 May 2019.**

(Component 2 - G9262) - visiting moderation

- GCSE Moderation Visits: 4 March 2019 to 22 March 2019.
- Centres will use the eCRS application to submit the completed candidate record sheets, confirm Internal Standardisation and candidates/teacher authentication.
- Deadline for submitting eCRS is **28 February 2019.**

(Component 1 - G9261)

- The **Theme** and **Chosen Discipline** must be selected using the dropdown facility for each candidate.
- Five criteria marks are required for each candidate.
- If the word count within each criteria of the student log exceeds the limit there is a dropdown facility to indicate this.
- Work in mark band 4 must be within the word limit.

(Component 2 - G9262)

- The **Chosen Discipline** must be selected for each candidate using the dropdown facility.
- Five criteria marks are required for each candidate.
- Details of **Artistic Intention** and **Style and Genre** must be completed for each candidate.

Validation of the above requirements will be carried out on the submission of marks. An onscreen error message will be displayed if any of these requirements have not been met.

Process changes for Visiting Moderation – GCSE Drama G9262



Old Process	New Process
Liaise with Exams Officer regarding any consortium arrangements required	No Change
Centres submit Entries	No Change
Centres complete hardcopy candidate record sheets	Centres complete online candidate record sheets using the eCRS application
Mark changes arising from Internal Standardisation annotated on hardcopy candidate record sheets and labelled (IS)	Details of any changes arising from Internal Standardisation can be recorded in the comments box within the eCRS application or on a printed hardcopy of the eCRS
TAC2 form – Internal Standardisation: teacher details completed on a manual form and provided to moderator	Confirmation within the application that Internal Standardisation has been carried out
Candidates/teachers sign hardcopy candidate record sheets	Candidates/teachers sign authentication statement downloaded from eCRS application
Provide hardcopy candidate record sheets for candidates selected for moderation	Candidate Record Sheets for candidates selected for moderation printed from eCRS application prior to the moderator's visit
Centres provide hardcopy candidate record sheets for all remaining candidates as instructed	Not required - only to be printed if requested by the moderator
ExA39 form completed with marks recorded for candidates selected for moderation	No Change
TAC1 OMR completed with total marks for candidates with top copy provided to moderator	Marks submitted using the eCRS application

eCandidate Record Sheet



Session will expire in 28 minute(s) [Extend Session](#)







Logged in as lf71101@ccea.org.uk (71101) [Logout](#)

Series: **2019 Summer**
Component: **G9261 : Drama Comp 1 CA**

For guidance and support please refer to the [E-Moderation microsite](#)

1. Select Candidate

[Return to Candidate Summary](#)


Cand No.	Candidate Name	
1001	Demo Candidate 1	
1002	Demo Candidate 2	
1003	Demo Candidate 3	
1004	Demo Candidate 4	
1005	Demo Candidate 5	
1006	Demo Candidate 6	

2. Enter Marks

1001 : Demo Candidate 1

[Previous Cand.](#)

[Next Cand.](#)

 This candidate record sheet is incomplete. Current Mark: 0 out of 50

[Save eCRS](#)

Theme *(required)*

Select a Theme...

Provide details of additional assistance (if any)

Chosen Discipline *(required)*

Select a Chosen Discipline...

Instruction

Word Count: In the Student Log, if the word count is **NOT** within the required limit, use the dropdown to indicate that the word count has been exceeded.

Work in mark band 4 must be within the word limits indicated.

Candidates whose work has been selected for submission to CCEA should have accompanying teacher comments on their record sheets. There is no requirement to complete comments for candidates who are not part of the sample.

Task	Mark
Student Log	0 out of 20
--->Investigation of pre-release stimulus materials (maximum 500 words) Mark Band 1 (1-2 marks) Mark Band 2 (3 marks) Mark Band 3 (4 marks) Mark Band 4 (5 marks)	<input type="text"/> out of 5
Comment <input type="text"/>	
Word Count (if word limit exceeded) Select a Word Count (if word limit exceeded)... <input type="text"/>	

E-Moderation FAQs for GCSE Drama (available soon on Drama microsite)

- Registering and getting started
- Recording marks/comments and teacher codes
- Finalising marks and completing the eCRS process
- Support and Recommendations

E-Moderation microsite

www.ccea.org.uk/qualifications/e_moderation

- Quick start guide
- Detailed user manual
- Tutorial video

- Support during initial use of eCRS in 2018/19 will be provided by CCEA's Operations Modernisation team – 028 9026 1200 extn 2254 or 2230.
- Support is also available by emailing moderationteam@ccea.org.uk

- ✓ Get familiar with the eCRS process by reading the FAQs handout and referring to the E-Moderation microsite.
- ✓ Agree who will be registered in your department and who will act as lead teacher. Registration will be available from mid-November 2018.
- ✓ Get registered early by your Exams Officer so you can login and get familiar with the eCRS as soon as it is available.
- ✓ Ensure any consortium arrangements have been registered with CCEA. This is to allow the correct candidates to be displayed onscreen.
- ✓ Ensure all candidates are entered correctly and on time so you can access their eCRS.
- ✓ Allow adequate time to complete and submit the eCRS in advance of the stated deadline.
- ✓ Provide feedback on any suggested improvements.