

Circular S/IF/76/19

November 2019

To: The Principals of Post-primary Schools and Directors of Institutes of Further and Higher Education Colleges

For circulation to: The Head of the Technology and Design, Environmental Technology, Engineering, Manufacturing and Construction Department

Technology and Design, Environmental Technology, Engineering and Manufacturing

- Centres are reminded that they must follow the guidance in the GCSE Engineering and Manufacturing specification for the submission of Unit 1 which includes information on issues such as page limits and font sizes.
- Centres are reminded that they must follow the guidance in the GCSE Technology and Design specification for the submission of Unit 3 which includes information on issues such as page limits, font sizes and the requirement that the manufactured prototype be based on the final evaluated scaled physical model(s) or mock-up(s).
- Centres are reminded that they must follow the guidance in the GCE Technology and Design specification for the submission of the AS and A2 coursework units which includes information on issues such as page limits.
- Centres are reminded that they must follow the guidance in the GCE Environmental Technology specification for the submission of the AS and A2 coursework unit which includes information on issues such as word limits.
- Centres are reminded that they are required to retain candidates' marked coursework, including models, under secure conditions, whether or not it was part of the moderation sample, until all possibilities of an enquiry about results has been exhausted.

If you have any queries regarding the content of this circular please contact:

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